

# Sociétés Politiques Comparées

## Author Guidelines

### Types of Contribution

**Sociétés Politiques Comparées** is divided in two sections that publish two different forms of contributions: the Varia section features original articles that reflect different forms of field research, the dialectic between empirical and conceptual analysis, and original theoretical reflections. The Charivaria section publishes contributions in text, image, video, photo or music format, which 'differently' inform scientific knowledge and reflect on contemporary political societies from militant, aesthetic or cultural perspectives.

Contributions vary in size from 30,000 to 100,000 characters. Please note: the word count for all article types includes abstract, tables, figures, appendices, footnotes, funding, acknowledgements, and references.

### Language

Manuscripts should be submitted in one of the following languages: **French or English (American or British usage is accepted, but not a mixture of these)**. Translation, if required, is provided by the author.

If the language chosen is not your first one, please ensure that your manuscript will be edited for language before submitting it. This is not a mandatory step but may help to ensure that the academic content of your paper is fully understood by journal editors and reviewers.

### Format

Manuscripts should be submitted in DOCX or RTF document file typed in Times New Roman font-size 12. Words should not be interrupted at the end of a line.

Employs italics, rather than underlining. Preferably do not use bold text.

Figures, and tables are placed within the text at the appropriate points, rather than at the end.

The Manuscript File will start with the title of the paper, followed by an abstract of more or less 160 words, not exceeding 170 words. The abstract should provide a clear summary of the objectives, the theoretical background, the methodology employed, main results and their implications. Below the abstract also provides five to eight keywords (lowercase and comma separated) that identify the major aspects of the manuscript.

The word "Abstract" must be written in bold, followed by a point and by the remnant text. The term "Keywords", must be written in bold, and followed by a colon and then the keywords, separated from each other by commas.

A separate Title Page File should include the title, authors (Name in full and Surname) including Affiliation, Affiliation Country, Email, and ORCID, if available, abstract, keywords, and a suggested short running title; the corresponding author should be clearly indicated on this file, with all details for correspondence. General acknowledgements, funding sources and other similar information should also appear on the Title Page File.

## Structure of the Manuscript

### Notes

Notes, numbered consecutively, should be presented as footnotes at the end of the page in which they are inserted.

### Tables and Figures

Tables (submitted in editable format) and figures should be placed in the body of the manuscript and should be numbered consecutively.

The corresponding caption should be placed directly above the table and below the figure. Labels ("Figure 1."; "Table 1.") and any captions should be included. Captions are punctuated and capitalized as sentences.

A caption is a brief illustrative comment placed under an image, document, figure, table, photograph, etc. which fulfills two purposes: it exactly describes the content, and it outlines the license for use. Therefore, it goes without saying that for all types of content it is necessary to correctly cite the source and specify whether the content is free from rights or covered by copyright. Usually, the same subject who grants the disclaimer also provides the correct caption to be inserted to clarify the copyright attributes.

In the text, tables and figures should be mentioned with the appropriate label, not abbreviated and with only the initial letter capitalised (e.g. "the results are given in Table 1"; "as shown in Figure 1").

Try to limit the size of tables and figures according to page dimension. Figure size and quality should be 8 cm (1 column) or 17 cm (2 column) width, at least 300 dpi, better higher, as TIFF, EPS, PDF or JPG format files.

### Bibliographical References

Bibliographical references are included in the footnotes according to the author/date scheme laid out in Chicago Style Manual. (e.g. Dupont, 2010, 55).

<https://www.chicagomanualofstyle.org/book/ed17/frontmatter/toc.html> (access by subscription)

[https://www.chicagomanualofstyle.org/tools\\_citationguide/citation-guide-1.html](https://www.chicagomanualofstyle.org/tools_citationguide/citation-guide-1.html) (short description)

According to this system, a concise indication of the source to which reference is made should be inserted in the footnotes enclosed in parentheses, while complete details of the citation should be reported in the final bibliography only. A complete list of references in alphabetical order should appear at the end of the article, with each entry beginning with

NAME, First name (date). Example: DUPONT, Madeleine (2010). Multiple references by the same author should be arranged chronologically with the earliest work first.

For texts in French, all titles in foreign languages other than English must be translated into French and placed after the original title in square brackets.

For texts in English, all titles in foreign languages must be translated into English and placed after the original title in square brackets.

To ensure compliance with the Reference Linking practices required by Crossref, we recommend searching on the Crossref page all bibliographic entries and retrieving, where existing, the DOIs according to the format <https://doi.org/xx.xxxx/xxxxxx>

## Requirements

All new submissions must be unpublished and original and must not be submitted simultaneously to another journal. Manuscripts pass through a open double peer-review process. The journal makes every effort to review papers avoiding bias in the review process. However, the editorial board of *Sociétés Politiques Comparées* reserves the right to desk reject papers that do not comply with this requirement, as well as with the journal's editorial policy.

## Technical requirements

Before it is assigned to an editor, each new manuscript is screened by *Sociétés Politiques Comparées*'s technical staff to assure that it complies with submission requirements. The technical expectations are:

- Submission includes all the expected files, including Cover Letter, Title Page File, Manuscript File
- Title Page File contains all the following elements in this order: Title, Authors, Abstract, Keywords, Corresponding Author, Acknowledgements, Funding, and a suggested short running title
- Manuscript File contains all the following elements in this order: Title, Abstract, Keywords, Main text, References, Appendix (if needed)
- Authors (Name in full and Surname) information include Affiliation, Affiliation Country, Email, and ORCID if available
- Abstract is no longer than 170 words
- Keywords are five to eight words
- All references mentioned in the Reference List are cited in the text, and vice versa
- References are provided in the journal's style

To ensure a fair review, the journal follows an open peer-review process.